TRAVEL*MATE TRIP RULES & REGULATIONS

Please read the following information carefully and sign your name on the last page to indicate your agreement to the stated rules and regulations.

1) **MANDATORY ACTIVITIES**
   Travel*Mate Trips were created to facilitate cross-cultural connections among UCLA students and scholars, they are not just a means of transportation to and from a destination – you are expected to engage in all mandatory activities during the trip. If you miss, or are late to, a mandatory activity you will be in jeopardy of being asked to leave the trip. If such insistence occurs you will be responsible for paying for your own transportation back to UCLA.

2) **MANDATORY PRE-TRIP MEETING**
   One of the advantages of coming on a Travel*Mate trip is that the Dashew Center subsidizes your transportation cost (approximately $50) – this means however, that you are expected to attend ALL mandatory activities, INCLUDING the mandatory pre-trip meeting. If you do not attend the meeting for any reason other than having a previously scheduled class, you will forfeit that $50 discount and the $50 fee must be paid prior to the trip’s departure.

3) **TRAVEL*MATE ASSIGNMENTS**
   Since the point of the Travel*Mate trips is to pair you with a person from a different country than yourself we will make every effort to make sure that you get to partake in this cross-cultural experience. However, due to cancellations and other reasons beyond our control, please note that we cannot guarantee that you will definitely be paired with someone from a different country than yourself.

4) **SLEEPING ARRANGEMENTS**
   In order to keep the cost as low as possible for our trips, all hotel sleeping arrangements are based on 4-person occupancy. All participants will share a bed and be in a room with 3 other participants. All beds are at least a Queen size so the bed is more than large enough to comfortably share with another participant.

5) **SPEAKING ENGLISH**
   In order to create an inclusive and welcoming environment, we ask that you only speak English and try to refrain from speaking your native language. When everyone on the trip speaks English then any participant is able to join the conversation, however, when people are speaking in a language other than English, it creates an exclusive environment where other participants are not able to partake in certain conversations and interactions.
6) **NO REFUNDS**
As with all Dashew Center events, we have a no refund policy. Our reason for this policy is that once you register for the trip, we purchase all of the tickets, food and hotel bookings on your behalf – so when you cancel, we are responsible for the cost of the ticket that will go unused due to your cancellation. We will ONLY grant a refund in the case that we are able to find someone to purchase your ticket and take your place on the trip. Please note that due to certain trip restrictions we cannot guarantee that we will be able to fill your spot.

7) **REPLACING YOUR SPOT ON A TRIP**
If you are no longer able to attend the trip, please tell us AS SOON AS POSSIBLE. Due to contractual obligations with shows, hotels, restaurants, etc, we are unable to modify any reservations less than 2 weeks prior to the trip’s departure dates. All reservations are final 14 days prior to the trip. Please note that due to certain trip restrictions we cannot guarantee that we will be able to fill your spot, even if you tell us more than 2 weeks prior to the trip.

8) **ALCOHOL POLICY**
We do allow for people who are over 21 years of age to drink on the trips, as long as they are responsible and respectful when consuming alcohol. If you are over 21 years old and you do choose to drink alcohol please know that you must be at ALL mandatory activities on-time and in a good functioning state. If you are under 21 years old, you are expected NOT to consume any alcohol since it is illegal to drink in the United States if you are underage.

9) **INCLEMENT WEATHER POLICY**
Occasionally, Mother Nature decides not to cooperate with our plans and rain, wind or snow happens during our trip. When we plan the Travel*Mate trips, we make contingency plans in case of inclement weather however, we cannot guarantee that you will get to attend or experience all activities on the trip in case of bad weather. There are no refunds given for any activity that does not happen due to inclement weather.

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**HAVE A GREAT TIME ON THE TRIP!**

*Our Travel*Mate trips are by far some of the best programs we offer and everyone has a fantastic time when they participate in them. We look forward to having you on our trip!*