UCLA Dashew Center for International Students and Scholars

VERIFICATION OF DEGREE COMPLETION

Optional Practical Training (OPT) is designed to provide F-1 students an opportunity to gain practical experience in their field of study. Students may apply for OPT as early as 90 days before the completion date of their degree program. U.S. Citizenship and Immigration Services (USCIS) considers a student's completion date as the date the degree requirements are completed, not the date that students participate in their commencement ceremony. Graduate students may use their defense date, filing date, or the actual quarter end date as their completion date. Graduate students may not continue to work or receive funding/financial support from their department after their completion date.

Student's Name: _____

                         Last Name   First Name

UCLA ID #: _____ Date of Birth: _____

                                                          Month   Day   Year

TO BE COMPLETED BY ACADEMIC DEPARTMENT

I verify that the student is expected to complete their degree requirements by:

_____   Academic Term: _____

    Month   Day   Year

Academic Program / Major: _____

Degree to be awarded at time of completion: ☐ Bachelor's   ☐ Master's   ☐ Doctorate

Student's Cumulative GPA: _____Number of Units Currently Completed: _____

Additional Comments:

_____   _____

Name of Student Affairs Officer (SAO)   **Signature of SAO or Academic Counselor**
or Academic Counselor

_____   _____   _____

    School / Department   **Phone / Extension**   **Date**